

Time References

AP Style

TODAY

We will learn the proper ways to **reference time in writing.**

I will **copy edit work using my knowledge of time reference styles** *in the AP Stylebook.*

ON YOUR OWN

Take all of the information to the right and format it into one sentence, formatting it how you think it should be done.

The volleyball team is starting practice

Wednesday

September

14th

This year

Six in the morning

ON YOUR OWN

*This is the proper way to
attribute this quote.*

The volleyball team is
starting practice
Wednesday, Sept. 14 at
6 a.m.

YOU SHOULD HAVE LEARNED

- 1. Time of day is written as numerals, a.m. & p.m., don't be specific unless needed, ranges are written 6-7 p.m. or 5 a.m. to 8 p.m., use noon & midnight (just don't be confusing, o'clock, cut redundancies.*
- 2. Days of the week are spelled out, capitalized, used alone only when within seven days of a print publication but never online, and dates shouldn't have suffixes (-st, -nd, -rd, -th)*

YOU SHOULD HAVE LEARNED

3. *Capitalize months, only abbreviate months with six or more letters when used with a specific date – not just with a year – and months less than 6 letters are always spelled out.*
4. *Don't use a year in the current year, format decades as 1950s or '50s, centuries is lowercase unless part of a proper noun and spell out the century number first through ninth, but 10th +.*

INDIVIDUAL PRACTICE

- I. *Write the following story section correctly for a print publication that will be published Monday, Dec. 1, 2022.*

Police arrested two weeks ago who they believe to be the city's most-wanted thief. They are the same person police say stole copper wiring earlier this year from the air conditioning system at six PM on fri., mar. 7th, 2022. Chief Donald Glover stated they have had the suspect in custody since wed., nov. 22nd.

"We are glad to have him in custody." says Chief Donald Glover at a press conference sat., november 25th, 2022 at 8:16 in the morning. "This person has been crippling the community's systems since the 1990's. It's about time we have them behind bars".

Glover caled it the most-important arrest for the small-town station in the 21 Century due to the impact the crimes have had. Police caught the suspect in the middle of a 12 pm break-in at an elementary school that was out on a school holiday.

INDIVIDUAL PRACTICE

- I. *Write the following story section correctly for a print publication that will be published Monday, Dec. 1, 2022.*

*Police arrested two weeks ago who they believe to be the city's most-wanted thief. They are the same person police say stole copper wiring earlier this year from the air conditioning system in **March (or at 6 p.m. on Friday, March 7).** Chief Donald Glover **said** they have had the suspect in custody since **Wednesday, Nov. 22.***

*"We are glad to have him in custody," **Glover said at a Saturday morning press conference.** "This person has been crippling the community's systems since the **1990s.** It's about time we have them behind bars."*

*Glover **called** it the most-important arrest for the small-town station in the **21st century** due to the impact the crimes have had. Police caught the suspect in the middle of a **noon** break-in at an elementary school that was out on a school holiday.*